



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

September 2, 2003

Robert E. Perry, Treasurer
Bartlett for Congress Committee
P.O. Box 280
Buckeystown, MD 21717

Response Due Date:
October 2, 2003

Identification Number: C00255190

Reference: July Quarterly Report (4/1/03-6/30/03)

Dear Mr. Perry:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Line 1 of FEC Form 3Z-1 discloses \$ 0.00 in gross receipts for the Primary and General 2004 Election. However, information provided on this report and in prior reports discloses additional activity that should be included in this total. Gross receipts includes all receipts disclosed on Lines 11, 12, 13, 14 and 15 of the Detailed Summary Page by all of the candidate's authorized committees. Please correct this discrepancy and file an amendment to your report. (11 CFR §104.19(b))

-For future reports, please be advised that contributions from individuals and political committees should be itemized on a separate Schedule A. Additionally, the total amount of these contributions should be reported on the appropriate line of the Detailed Summary Page information - (11(a), 11(b) and 11(c)). (2 U.S.C. §434)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee.